

Your Booth Comes With:

- 8' High Black back drape
- 3' High Black side drape
- Identification signs measuring 7" x 44" will be provided for booths that are 300 sq. ft. or smaller. For larger booths, identification signs will be available upon request.

The exhibit area is not carpeted. Aisle carpeting is Pepper. Booth flooring is **REQUIRED**.

Show Schedule

Exhibitor Move-In

Saturday	October 26, 2024	1:00 pm - 5:00 pm
Sunday	October 27, 2024	8:00 am - 4:00 pm

Exhibit Hall Hours

Sunday	October 27, 2024	5:30 pm - 7:00 pm	Registration Mixer
Monday	October 28, 2024	9:00 am - 5:00 pm	
Tuesday	October 29, 2024	9:00 am - 5:00 pm	
Wednesday	October 30, 2024	9:00 am - 5:00 pm	

Exhibitor Move-Out

Wednesday	October 30, 2024	5:00 pm - 10:00 pm
Thursday	October 31, 2024	8:00 am - 12:00 pm

- All exhibitor materials must be removed from the exhibit facility by **October 31, 2024 at 1:00 pm**. To ensure all exhibitor materials are removed from the exhibit facility by the deadline, please have all carriers check-in by **October 31, 2024 at 10:00 am**.
- Order outbound Material Handling Agreement(s) (MHAs) and Outbound Shipping Labels at cyberservices.theexpogroup.com

Marshalling Yard

The show will be using a Marshalling Yard. Please see the Marshalling Yard forms for address and schedule.

IMPORTANT DATES

Discount Deadline Date
September 30, 2024

Exhibitor Appointed Contractor Notification Deadline
September 30, 2024

Advance Warehouse Receiving Begins
October 7, 2024

Advance Warehouse Deadline
**late fee applies after*
October 18, 2024

Direct to Show Site Receiving Begins
October 26, 2024

Floor Clear By
October 31, 2024 at 12:00 pm

Shipping Addresses

Advanced Warehouse:

Exhibiting Company Name / Booth # _____
DoDIIS Worldwide 2024
c/o The Expo Group & BTX C/O Redman Van & Storage
4510 F Street
Omaha, NE 68117

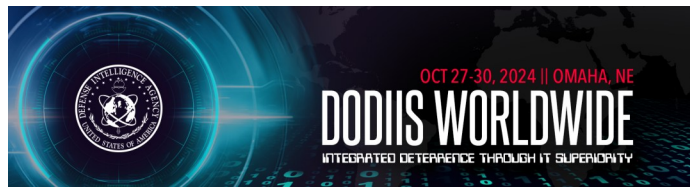
Warehouse Hours:
Monday-Friday 9:00 am-3:30 pm

Direct to Show Site:

Exhibiting Company Name / Booth # _____
DoDIIS Worldwide 2024
c/o The Expo Group
CHI Center Omaha
455 N 10th St
Omaha, NE 68102

Additional Services

- [Audio Visual](#) - CHI Center Omaha
- [Floral](#) - Stems



Customer Service Hours

- Our Customer Service Management Team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

Advance Warehouse Information

- Certified weight tickets must accompany all shipments.
- Please note that The Expo Group Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or un-skidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 9:00am - 3:30pm. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

Direct Freight Receiving

- All materials received by The Expo Group are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for rates and details. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact The Expo Group for your personalized quotes and detailed rules for disposal of your exhibit properties.

What About Prepaid or Collect Shipping Charges?

- Collect shipments will be refused.
- Please mark all shipments PREPAID on your bill of lading.
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

Account Review and Confirmation

- All accounts must be reviewed prior to show close to ensure accuracy of all charges. No credits will be issued after the show closes. Account summaries will be sent electronically from show-site for your review. Please send contact information including name and email for the person that would be responsible to review and approve all charges.

Outbound Shipping

- Order outbound Material Handling Agreement(s) (MHAs) and Outbound Shipping Labels at cyberservices.theexpogroup.com
- Be sure your carrier knows the company name and booth number when making arrangements for picking up your exhibit at the close of the show.
- In the event that your selected carrier fails to show on final move-out day, The Expo Group reserves the right to re-route your freight onto another carrier.

Excessive Trash Left in Booth

- Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both - a handling fee and disposal fee during move-out.
- Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.